

## PHYLLIS GEBAUER SCHOLARSHIP IN WRITING, 2020-2021

The Phyllis Gebauer Scholarship in Writing acknowledges and fosters the talent of promising writers from diverse backgrounds and cultures who might otherwise not have the opportunity to study their craft in a supportive educational environment. Phyllis Gebauer, a beloved Writers' Program instructor who taught starting in 1994, was passionate about providing learning opportunities for those who lack access. When she passed away in 2011, she left the Writers' Program a generous gift which funds this needs-based scholarship program. Up to six scholars are named annually, and each of the six recipients is given the opportunity to enroll in three 10-week Writers' Program courses during a one-year period (master classes, Writers Studio workshops, and 20-week courses are excluded). Courses may be taken either onsite or online but cannot be deferred for any reason.

### ELIGIBILITY

In order to be considered eligible for the Phyllis Gebauer Scholarship in Writing, applicants must:

- Have a gross income not to exceed the HUD Very Low Income level, \$31,550 in 2020 for a single-person household or \$45,050 for a family of four. See [http://www.laalmnac.com/social/so24\\_2017.php](http://www.laalmnac.com/social/so24_2017.php) for details.
- Be a U.S. citizen or eligible non-citizen with a green card.

You are ineligible to apply if you are:

- A UCLA employee or a family member or dependent of a UCLA employee
- An MA, MFA, or PhD graduate in creative writing, screenwriting, journalism or playwriting
- Pursuing a degree in *any field*
- An international student
- A former Writers' Program Scholarship recipient
- A former PEN Emerging Voices Fellow

Eligibility criteria will be reviewed and confirmed for all scholarship recipients.

**PHYLLIS GEBAUER SCHOLARSHIP IN WRITING, 2020-2021**

**APPLICATION PROCESS**

To be considered for the 2020-21 academic year, all of the following must be received in our office by **5pm on June 19, 2020**. Please note that this is *not* a postmark deadline, so we encourage you to apply early.

- A completed application form.
- Responses to the two essay questions.
- Two letters of recommendation. Recommendations may be from previous or current employers, teachers, former college professors, mentors, or leaders of volunteer or civic organizations with whom you have worked. All recommendations should be typed in 12-point font on the recommender's letterhead and should describe their relationship to you, how long they have known you, and why they feel you should be considered for a Phyllis Gebauer Scholarship in Writing.
- A signed copy of your 2019 Federal Income Tax Return with all schedules and worksheets (IRS form 1040, 1040A, 1040EZ, or 1040TEL, and W-2 forms). If you were claimed as a dependent on your parents' tax return, you must submit a signed copy of your parents' 2019 Federal Income Tax Return.
- A copy of the Student Aid Report (SAR) from the 2020-21 Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). \*\*\*NOTE: It can take anywhere from three days to two weeks to get your SAR, so fill out your FAFSA early. SARs will not be accepted after the deadline. The SAR is *not* the same as the FAFSA summary page you receive immediately after submitting your FAFSA application.\*\*\* Where it asks for School Code etc., use the information in the box below.

Federal School Code	Name of College	College Street Address	State	Housing
001315	University of California, Los Angeles	405 Hilgard Avenue	CA	Off-Campus

- If you are currently unemployed and/or receiving public assistance, current documentation dated within the past 30 days verifying your source of income and monthly entitlement is required.
- The \$10 application fee, to be paid online: <https://ucla.in/2QdFtsB>.

Applications may be hand-delivered or sent via FedEx, UPS, or U.S. Mail. Because U.S. Mail is routed through the UCLA campus mail system, it typically takes 2-3 days longer to arrive at our office. We recommend FedEx or UPS for expediency. See Application Checklist (page 5) for mailing address. Only complete applications will be considered; materials cannot be returned. UCLA Extension reserves the right to request additional financial documentation.

Scholarship recipients will be notified of their acceptance no later than August 31, 2020. Awards consist of any three courses within the Writers' Program (excluding the Writers Studio, mentorships, master classes, and 20-week courses) to be taken between fall 2020 and summer 2021. Courses cannot be deferred for any reason.

If you have questions regarding the Phyllis Gebauer Scholarship in Writing, contact Jennie Seidewand at [jseidewand@uclaextension.edu](mailto:jseidewand@uclaextension.edu) or (310) 825-9415.

For questions regarding Financial Aid, contact (310) 825-4246 or [finaid@uclaextension.edu](mailto:finaid@uclaextension.edu).

**PHYLLIS GEBAUER SCHOLARSHIP IN WRITING, 2020-2021  
Application Form**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Highest Education Level:

- High School     AA     BA     MA     MFA     PhD

Major/Year of Graduation: \_\_\_\_\_

If you are awarded a 2020-21 scholarship, what project or goal will you work to complete?

Please list any formal writing instruction (classes, workshops, etc.) you have had and tell us where and when the instruction took place.

I certify that all information contained within this application packet is true, complete, accurate, and that I meet all of the eligibility criteria listed on page 1. I give permission to UCLA Extension to share my application materials with the Scholarship Review Committee and to confirm my eligibility for the scholarship.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PHYLLIS GEBAUER SCHOLARSHIP IN WRITING, 2020-2021  
Essay Questions**

Please attach your responses to the two essay prompts below. Essays should be typed in 12-point Times New Roman font, double spaced with one inch margins, and should not exceed 250 words each. Be sure to include your name at the top of each page.

1. The Phyllis Gebauer Scholarship in Writing recognizes emerging and talented writers who lack access to writing education opportunities. Please tell us how the ways you lack access have prevented you from achieving your writing goals.
2. Tell us about a quality, skill, or attribute that distinguishes you from other aspiring writers.

## PHYLLIS GEBAUER SCHOLARSHIP IN WRITING, 2020-2021 Application Checklist and Payment Information

Please be sure your application includes the following materials. Incomplete applications cannot be considered.

The following items may be sent via mail or emailed directly to [jseidewand@uclaextension.edu](mailto:jseidewand@uclaextension.edu):

- Application form
- Responses to essay questions
- Two letters of recommendation (If your recommenders are mailing their letters separately, please call our office prior to the deadline to confirm they have arrived.)

The following must be submitted online:

- The \$10 application fee, to be paid online <https://portal.uclaextension.edu/specialrequest/publicSpecialRequest.do?method=addSpecialRequest&specialRequestId=123489733>.

The following items **must be received by mail or hand delivered**:

- A copy of your 2019 Federal Tax Return with all schedules and worksheets
- A copy of your 2020-2021 FAFSA Student Aid Report (SAR)  
(Please note: this is not the same as the FAFSA summary page)
- A copy of your **Green Card** if you are not a U.S. citizen
- Verification of income if unemployed or receiving public assistance

**Mail materials to:**

The Phyllis Gebauer Scholarship in Writing  
10960 Wilshire Blvd, 16th Floor  
Los Angeles, CA 90024  
Attn: Jennie Seidewand, Writers' Program

**Drop off any materials in person at:**

UCLA Extension Gayley Center  
2nd Floor Reception Desk  
1145 Gayley Ave.  
Los Angeles, CA 90024

Only complete applications will be reviewed. Materials cannot be returned; make copies for your records. Applicants may include a self-addressed stamped postcard for confirmation of receipt of materials.

**The deadline to submit an application for the 2020–2021 academic year is 5PM ON JUNE 19, 2020.**

Finalists will be notified no later than August 31, 2020. Fall quarter begins Monday, September 28, 2020.

Application requirements are subject to change based on University policies and guidelines.